

Growing Together, Aiming High

Our vision at Greenfields Federation is that we will work together as a community to ensure all pupils achieve their best and everyone feels valued and respected. We will have high expectations for behaviour to create an inspiring and motivating learning environment where all children can deepen their knowledge and develop new skills.



Greenfields Federation Governor Job Description

Overall purpose of the governing body:

- To ensure clarity of vision and ethos and provide overall strategic direction for the federation.
- To hold the headteacher to account for the educational performance of the schools and pupils within the federation, and the performance management of staff.
- To oversee the financial performance of the schools and make sure their money is well spent.

As part of the governing body, a governor's responsibilities include:

- Contributing to developing and monitoring the strategic development plan for the federation.
- Determining the vision, ethos, aims, priorities and policies of the federation, together with the headteacher and other senior leaders.
- Ensuring all children, including those with special educational needs and/or disabilities, have access to a broad and balanced curriculum.
- Using relevant data, feedback from leaders and external sources and the outcomes from self-evaluation to inform school priorities.
- Asking challenging questions of school leaders.
- Overseeing the staffing structure and schools' budgets, including additional funding, to ensure value for money and that staff have the resources, training and support they need to do their jobs well.
- When required, serving on a panel, e.g. appointing the headteacher and other senior leaders, headteacher appraisal, pay recommendations, complaints, grievances and exclusions.
- Ensuring appropriate procedures and policies are in place to safeguard pupils.
- Setting expectations for high levels of attendance and good and consistent standards of pupil behaviour across the federation.
- Ensuring the health and safety and wellbeing of pupils and staff.
- Listening and reporting to the schools' stakeholders.
- Taking on additional roles commensurate with experience as a governor.

Skills and qualities that school governors need:

- A commitment to securing the best possible educational outcomes for all pupils.
- Sound communication skills both in listening and expression.
- Assimilation skills to help absorb and analyse a wide range of information data and ask questions.
- A strong commitment to the role, including dedicating time to prepare for and attend meetings, participate in monitoring visits and to carry out required duties.
- A willingness to learn and access online/face to face training, as necessary.
- The capacity to develop knowledge of the schools within the federation, to gain a good understanding of each school's strengths and areas for development and external challenges.
- A commitment to equal opportunities and inclusivity.
- The ability to work as a member of a team.
- Behave in a professional manner, as set out in the governing body's code of conduct, including acting in strict confidence and with diplomacy and integrity.

Expenses:

Governors may receive out of pocket expenses incurred as a result of fulfilling their role as a governor. Payments can cover incidental expenses, such as travel and childcare, but not loss of earnings. A copy of the governor allowances policy is available on request from the clerk, c/o Littlehaven Infant School office.