

## Greenfields Federation Governing Body



The Greenfields Federation Governing Body works across Littlehaven Infant School and Northolmes Junior School. The Governing Body comprises of:

### Staff Governors

Sharon Anderson (Federation Headteacher)

Vacancy

### Authority Governor

Helen Oakley (Chair of Governors/Safeguarding governor)

### Parent Governors

David Blair (Littlehaven elected parent governor representative)

Catherine Ross (Northolmes parent governor representative)

### Co-opted Governors

Dave Cornfield (Chair of Resources Committee)

Eleanor Gavira

Adela Hawley (SEND governor)

Janine Kelly

Kate Leyshon

Julie Messenger (Littlehaven Teacher)

Vacancy

Vacancy

### Associate Members

Currently none appointed to the governing body

### Clerk

Heather Deacon

You can contact the governors through the clerk, Heather Deacon, c/o the Littlehaven school office [office@littlehaveninfant.school](mailto:office@littlehaveninfant.school). Please contact the schools in the first instance if you have any concerns or complaints.

### The role of the Governing Body

The purpose of the Governing Body is:

- to provide overall strategic direction for the Federation, working alongside the Senior Leadership Team.
- to hold the Headteacher and Senior Leadership Team to account for the educational performance of the schools within the Federation and its pupils, and the performance management of staff.
- to oversee the financial performance of the schools within the Federation and secure value for money.

In law, a governing body is a corporate body, which means no governor can act on their own without proper authority from the full governing body. It has a strategic role and does not get involved in

operational matters. The governing body holds the headteacher and senior leaders to account by monitoring and asking the right questions. It is accountable to Ofsted, West Sussex County Council and the local community. Governors are volunteers and are not paid.

### **How governors work across Greenfields Federation**

The full governing body meets twice a term and governors regularly visit the schools to monitor progress against the schools' improvement plans. The Governing Body has a Resources Committee (responsible for finance, staffing and premises) that meets once a term and a Pay Committee that meets when required. Each governor also sits on a working party which meet regularly during term time (Teaching, Learning and Outcomes; Personal Development and Welfare; and Leadership and Governance). There is also a panel of governors delegated to carry out the Headteacher's performance management and governors who have individual responsibilities such as Safeguarding and Special Educational Needs/Disability.

### **How governors support the schools within Greenfields Federation**

Governors support the schools by:

- contributing to the development and monitoring of the strategic improvement plan for the Federation.
- determining together with the Headteacher and Senior Leadership Team, the vision, aims, priorities and policies of the Federation.
- ensuring statutory safeguarding duties are met.
- monitoring, evaluating and reviewing the impact, progress and achievements of the Federation.
- ensuring, with senior leaders, consistency of approach of teaching and learning within the Federation.
- appointing and appraising the Headteacher, agreeing the staffing structure and ensuring the implementation of a range of personnel procedures.
- monitoring and overseeing the schools' budgets and securing value for money.
- securing high levels of attendance and good and consistent standards of pupil behaviour across the Federation.
- ensuring the health and safety of pupils and staff.
- ensuring that the statutory requirements of school governance in relation to the Governors' Handbook are met.

To assist in their role, governors undertake training run by West Sussex and other partnerships such as the National College for Teaching and Leadership.

The role does not stop at governing the schools. Governors are an active part of the school community and regularly attend parents' forums, assemblies and performances, support PTA events, meet and greet parents at parent consultation meetings and volunteer to read with pupils.

If you would like more information on what the role of a governor involves or would like to express an interest in becoming a governor, please contact the clerk, Heather Deacon, c/o the Littlehaven school office [office@littlehaveninfant.school](mailto:office@littlehaveninfant.school).